



July 15, 2021

## Special Announcement

### Safety Protocols for LVO Town Hall Meetings

To protect non-vaccinated individuals, CDC and OSHA guidelines continue to recommend that all individuals assembling at gatherings are to wear a face mask. For this reason, **employees will be required to wear a face mask while attending the Town Hall Meetings taking place on July 20 and 21, 2021. This includes the meetings at LVO, LVLC, MEC and the Methods Lab. Town Hall Meeting attendance is mandatory for all LVO employees.**

Employees can bring their own face mask to wear during the Town Hall Meeting. **There will also be disposable masks available at the meetings for employees who do not have a mask. Employees will only be required to wear a mask – fully covering both the mouth and nose – while in the Town Hall Meetings.** However, LVO employees who have not yet been vaccinated or are partially vaccinated are strongly encouraged to wear a mask in our workplace at all times for the protection of themselves and their co-workers.

The number of meetings in the Bulldog Café has been expanded for this round of Town Halls to reduce the number of people in the room at any given meeting. The chairs will also be set up with distance between them. The Bulldog Café has an occupancy rating of 826. We anticipate a maximum of 350 employees in any of the meetings in the Bulldog Café, which is less than 45 percent of the room's full occupancy rating.

### Ongoing LVO Safety Protocols

Although COVID-19 cases are currently at low levels, the virus is still present in the community. Employees should continue to practice social distancing, wash hands frequently, sanitize work areas, and stay home when not feeling well or experiencing symptoms. **The table dividers for social distancing will remain in place in the Bulldog Café and in all the break areas.** LVO will also continue the cleaning and disinfecting procedures put in place during the pandemic to help prevent the spread of the disease.

Thank you for your continued efforts in exercising caution to protect the health and safety of yourself and your co-workers.