



October 16, 2020

Dear Employee,

Open Enrollment for 2021 will begin November 1, 2020, and end November 15, 2020.

The Volvo Group is using the Benefitsolver portal – volvobenefits.com – for open enrollment again this year.

The benefit of using this portal? You can log on from any computer or smart device anywhere, any time. All Open Enrollment materials can be found in the Reference Center in the portal. We've also enclosed a quick guide with this letter to help you get started.

Open Enrollment is a good time to review your benefits, dependents and beneficiaries in case some things have changed since last year.

Questions? Contact Benefitsolver at **+1 (833) 929-1113**.

In addition, beginning November 2, 2020, ReedGroup will administer hourly employee Accident and Sickness (A&S) and FMLA leave under the Family & Medical Leave Act (FMLA), Federal Laws, State laws and contractual agreements. Enclosed you will find additional information on ReedGroup and the new leave process.

Kind Regards,
HR Service Center

Enclosures:

Open Enrollment Materials:

- Open Enrollment Quick Guide
- Benefitsolver Wallet Card

A&S and FMLA Materials:

- New A&S and FMLA Process Letter with Q&A
- ReedGroup Wallet Card