



**June 29, 2020**

LVO Employees:

This is to inform you that one of our colleagues has tested positive for COVID-19. The employee has not been in our facilities since Friday, June 19, 2020. The total number of COVID-19 cases at LVO is now 4, with three active cases.

We completed a cleaning and disinfection of restrooms, break areas and lifts in the LVLC consistent with CDC and OSHA guidelines immediately following the employee's departure from the facility on June 19, 2020.

Individuals who may have been in close contact with this individual have been notified and will self-monitor for any symptoms.

Temperature checks, wearing masks, face shields and maintaining social distance are controls we have in place to lower the risk of COVID-19 transmission in our facilities. Wearing a mask during your shift remains a mandatory requirement. Where environments make it challenging to maintain six-foot distance, face shields must be worn in addition to a mask.

While the Lehigh Valley transitioned to green status last Friday, COVID-19 is still present and active in the community. It is our expectation that all employees continue to follow the protocols we have in place to minimize further spread of the disease.

The health and wellbeing of our employees is our first priority and we wish our colleague a fast recovery. We are committed to taking all steps necessary for maintaining a healthy work environment and keeping you informed.